

August 20th 2026 Minutes

Port of Alsea Regular Board of Commissioners Meeting

Port Office, Waldport OR 97394

Date: August 20th 2026

Location: Port Office, Waldport, Oregon

Called to Order: By Rob Bishop

ATTENDEES:

- Rob Bishop – Board Chair
- Joe Rohleder – Board Vice-Chair
- Nathaniel Brown – Commissioner
- George Grey – Commissioner
- Sue Woodruff – Guest

QUORUM: Established – 4 commissioners present.

1. Call To Order

The meeting was called to order at 12pm by Rob Bishop. Roll call confirmed a quorum.

2. Approval of Previous Minutes

The consent calendar was presented. Rohleder moved to approve it, Gray seconded, and the motion passed unanimously.

3. Financial Update

O'Byrne reported that the financial records contain errors requiring correction by the auditor. The board decided to table the approval of the financials until the next meeting to allow time for the necessary corrections.

4. Manager's Report

a. Debris Boom Update - The Alsea Bay Sportsmen's Association completed approximately 80-90% of the planned debris boom work. O'Byrne and the team are reviewing a potential lashing issue and considering moving one boom to cover exposed pilings. Nick Rust has offered logs for the outer section, and O'Byrne will coordinate with the Sportsmen's Association to plan the final installation.

b. Fuel Transport and Storage - O'Byrne reported that his personal insurance prohibits transporting fuel in his truck. The port has established a house account for fuel, and staff will utilize the port's golf cart for transport. O'Byrne is investigating the purchase of fully inspected, fire-approved fuel tanks to store non-ethanol gas, which would provide a cost-effective alternative to current options.

c. Equipment Consolidation - O'Byrne proposed consolidating equipment from a rented storage unit into existing port units to save \$1,800 annually. He noted the move requires a forklift and assistance over the next few weeks.

d. Robinson Park - O'Byrne initiated a discussion on the future of Robinson Park, citing the need for repairs to buckling sidewalks and aging infrastructure. He suggested exploring grant opportunities and requested authorization for a survey to determine potential uses, including the development of dry camping spots for adventure vans. The board authorized O'Byrne to proceed with background research and survey inquiries.

e. Midcoast Watersheds Council and Eckman Lake - O'Byrne met with the Executive Director of the Midcoast Watersheds Council to discuss salmon habitat, public outreach, and the future of Eckman Lake. Discussion topics included potential mitigation credits and water usage concerns. O'Byrne plans to continue his involvement in these conversations.

f. Oregon Coast Visitors Association (OCWA) - O'Byrne met with OCWA regarding potential grants for community art, interpretive signage, and site furniture for Robinson Park. OCWA is interested in supporting a community project to gather plastics from the river and bay to create public art.

g. IT Security - O'Byrne presented a \$2,600 quote for a new firewall. Due to budget constraints, he intends to request a detailed assessment from the IT provider to confirm the necessity and specific benefits before proceeding.

h. Slip Occupancy and Revenue - July slip revenue totaled \$3,000, an increase from the \$1,100 reported during the same period last year. O'Byrne credited the use of an online reservation system for this improvement.

i. Marina Policy Information Board - O'Byrne proposed installing an information kiosk at the port to display rules and regulations. The board will review the draft content before proceeding with a quote.

j. Dock of the Bay Manager Job Description - O'Byrne shared a draft job description for the Dock of the Bay manager. The board will review the document for discussion at the next meeting.

k. Facebook Access - O'Byrne is working to resolve administrative access issues for the port's Facebook page and is coordinating with SDAO for a streamlined process.

5. Commissioner Comments - Commissioners requested further review of the discussed items, including the job description and future structure of port operations, at the next meeting.

Memorial Bench Discussion - The board discussed the lack of consistency and maintenance for existing memorial benches. Suggestions included moving toward a memorial brick or boardwalk board program to be integrated into future Robinson Park improvements. This approach would allow for donor recognition while reducing maintenance liability.

6. Adjournment

The meeting was adjourned at 1:00pm. By Rob Bishop

ATTESTED TO:

_____, Board Chair

Date: 9 17. 27

_____, Vice Chair

Date: 17 Sept 2026