

January 15th, 2026, Minutes
Port of Alesia Regular Board of Commissioners Meeting
365 Port Street, Waldport OR 97394

Date: January 15, 2026

Location: Port Office, Waldport, Oregon

Called to Order: 2:00 PM by Acting President, Joe Rohleder

Attendees:

- Joe Rohleder - Commissioner, Acting President
- Rob Bishop - Commissioner
- John Allen - Commissioner
- George Gray - Commissioner
- Dean O'Byrne - Port Manager
- Susan Woodruff - Public Attendee

Quorum: Established - all commissioners present

1. Call to Order

The meeting was called to order at 2:00 PM Joe Rohleder. A roll call confirmed a quorum.

Presidential Appointment

Joe Rohleder explained that Buster Pankey had resigned as president and encouraged the board to vote and replace Pankey's vacated position. Rob Bishop was nominated for president by John Allen. Rob accepted the nomination. Nominations were closed. The board voted to elect Rob Bishop as president by unanimous consent.

Approval of Previous Minutes

The previous meeting minutes and with financial records/reports were approved as presented. George Grey moved to approve the consent calendar, John Allen seconded the motion. The motion passed by unanimous vote.

2. Manager's Report

Boat Engine Purchase

Dean reported Randy Becker offered to sell a lightly used 8-horsepower Tohatsu engine for \$1,600. The proposed engine has two hours of use. New engines of this type cost about \$2,600. Funds are available in the budget for the purchase.

Dean requested approval for the purchase due to reduced boat maintenance costs. The board agreed to the purchase.

Alsea Sportsmen Association Meeting

Jim Allen, president of the Alsea Sportsmen Association, requested to use the board room for their annual board of directors meeting. The board approved the request.

Financial Records and Meeting Minutes

Dean began cataloging, organizing and boxing financial records, meeting minutes, and other files older than 2024. These files will be stored in labeled banker boxes in the port's attic for easy access. Files back to 2017 are taking up too much room in the cabinets.

Software Programs.

Dean reported on two software programs he developed: Tide's Book and EasySlip. He is hand-selecting individuals for moorage and boat reservations. Robbie is on board with the plan. The programs will be implemented slowly over a couple of months, with initial reservations starting after Dean's return. The software is expected to save thousands of dollars per year.

Lincoln County Job Fair

Dean plans to attend the Lincoln County Job Fair to hire up to four high school students for summer help at the dock and with boats. This would allow for full week coverage with three shifts per student. Dean applied for an Oregon waiver for hiring individuals under 18. This initiative offers summer jobs and teaches skills like POS operation, inventory tracking, and boat handling. John supported the idea, noting it fosters community integration and potential future employment for students. The cost for hiring four students will not exceed the previous summer's two-person budget, with students working 20-30 hours per week at \$16 per hour. Dean also suggested involving the high school art department in a logo design contest for t-shirts and hoodies.

Port Manager Vacation Plan.

Dean stated he will be on vacation starting January 16th for 1 week and during his vacation he will visit Brookings Harbor and will meet with Travis regarding port operations, he will also as he travels back to Waldport - visit tackle, bait and hardware businesses to suggest our custom crab measure's.

3. Old Business

Boat Maintenance and Repair/Replacement Plan

The boats are nearing the end of their lifespan. Joe estimated at least one boat would need significant repair this summer. Some boats have new floors, but others may need treatment or replacement. The board discussed replacing the fleet, potentially through grants. John suggested a rotational replacement plan to align with grant maximums. George inquired about current maintenance processes, including sanding and painting. George suggested chemical stripping as an alternative to sanding to extend hull life. The board agreed to focus on fixing current boats for this season. Dean will investigate marine board and other grants for replacement, including those from Lincoln County, the Siletz Tribe, and the Alsea Sportsman's Association. The target for replacement is 1-2 boats per year, depending on grant amounts. The board also agreed to explore used boat options.

A motion was made to direct the port manager to investigate available grants for boat replacement, implement a rotational replacement plan, and conduct interim inspections to ensure seaworthiness. The motion passed.

Port Manager's Annual Review Discussion

Dean requested an executive session to discuss his performance evaluation. Dean is preparing a job description, salary, future role, and benefits information for discussion. Rob clarified that developing a job description might be a public process, while the evaluation is an executive session matter. The board agreed to discuss job description criteria at the next public meeting. Dean will provide a job description template.

4. New Business

Road Repair

George proposed renting an excavator and saw to cut out, dig, and backfill the damaged road section with rock. He offered his time. Dean reported that Dan Cutter has mentioned his involvement with public works to discuss the repair. Dean expressed concern that a temporary fix could lead to larger, more costly issues. The city has equipment and knowledge for proper repair. Joe suggested

starting with utility locates. Rob shared concerns about the fix snowballing. The board decided to wait for the city's assessment before proceeding.

Debris Boom Discussion

Recent storms caused logs on the boat ramp due to an unrepaired gap in the debris boom. The board discussed buying new sections of foam-filled booms and using found logs as temporary fixes. item to remain on agenda until resolved.

5. Commissioner Comments

No further commissioner comments.

6. ADJOURNMENT

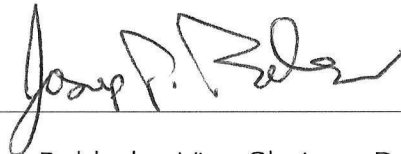
A motion to adjourn the meeting was made and seconded. The motion passed. The meeting adjourned at 2:59 PM.

ATTESTED TO:



Rob Bishop, President

Date



Joe Rohleder, Vice Chair

Date